Subject: RE: Office Water System

From: Elisabeth Cutler </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE

GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS

/CN=B79F426C86C247EDADC7EDB012A25EC8-ECUTLER>

Date: 09/26/2017 04:20 PM

To: Jennifer Quintero <jquintero@ccala.org>

DCBID does not want the water system... but thanks for asking. J

From: Jennifer Quintero [mailto:jquintero@ccala.org]

Sent: Tuesday, September 26, 2017 10:08 AM

To: Elisabeth Cutler

Subject: RE: Office Water System

\$130.39 per month and re lease term, I don't have the contract but I can get that info from them. Standby.

From: Elisabeth Cutler [mailto:ecutler@downtownla.com]

Sent: Tuesday, September 26, 2017 10:07 AM **To:** Jennifer Quintero < <u>iquintero@ccala.org</u>>

Subject: RE: Office Water System

Hi Jenn,

Can you let me know the monthly cost and how long the lease term is? Thanks.

From: Jennifer Quintero [mailto:jquintero@ccala.org]

Sent: Tuesday, September 26, 2017 9:56 AM

To: Elisabeth Cutler

Subject: Office Water System

Importance: High

Hi Elisabeth -

I just got off the line with Office Water Pros – the company who we lease from for the Office Water System. As CCA is moving out on October 7th, did BID want to take over the water system starting October 1? If so, I can introduce you to the contact there so all information can be transitioned over.

If not, please let me know ASAP – I plan to cancel and have them pick up prior to our October 7 move out date (most likely Oct 6).

Best,

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Jennifer Quintero

Administrative Coordinator 626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017 office: (213) 416-7519 | fax: (213) 624-0858

jquintero@ccala.org

ccala.org



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